



TO / DESTINATAIRES:

Directors / Directeurs



Chief Administrative Officer / Chef de l'administration



Other (Specify)/Autre (préciser): Internal, MODC, Indeed



Location / Lieu: Vocational Rehabilitation Specialist – Eastern Canadian Provinces: Quebec, Ontario, Manitoba

Position / Poste: Vocational Rehabilitation Specialist – Ongoing Opportunities

Duties / Fonctions:

- Accept referral and review the client plan/documentation as provided by the referral source
- Assist individuals with disabilities to identify realistic employment options through initial vocational assessment, vocational testing, assessments and vocational exploration
- Conduct transferable skills analysis and labour market research
- Complete Individual Vocational Return to Work plans based on transferable skills, labour market research and capacity to engage in meaningful work
- Provide job placement services including job development, coordination of on the job supports, job site analysis and job accommodation
- Provide employment and motivational counseling
- Case manage services to ensure timely and cost effective service delivery
- Complete required service reports
- Achieve quality service standards for client satisfaction, timely delivery of service and employment outcomes

Qualifications / Compétences requises:

- Minimum Bachelors Degree in Psychology or related field.
- Hold the Registered Rehabilitation Profession (RRP) designation; Hold or are eligible to receive Certified Vocational Rehabilitation Professional (CVRP) designation or Canadian Certified Vocational Evaluator (CCVE) designation;
- In Québec: Psychoeducators (Ps.Ed) registered with *Ordre des psychoéducatrices et psychoéducateurs du Québec* ; or Career Counsellors registered with the *Ordre des conseillers et conseillères d'orientation du Québec*
- Minimum of three years' experience working in Vocational Rehabilitation with people with disabilities
- Sensitivity to issues/barriers that people with disabilities experience
- Familiarity with current methods of vocational rehabilitation, career counseling including assessment, service planning, job search skills, job analysis and job placement.
- Excellent written and verbal communication and customer service skills
- Well-developed time management, organization and teamwork skills
- Demonstrated ability to prioritize, work well under pressure and meet deadlines
- Proficient in Microsoft Office suite
- Ability to document, maintain records and write reports
- Valid driver's license and access to a reliable vehicle
- Able to travel when required

Applications accepted until / Candidatures acceptées jusqu'au : Ongoing

Send application and resume to / Adressez votre demande d'emploi et curriculum vitae à:

Name: Recruiting Officer

Position:

Address:

Telephone:

Fax:

Email: CVVRSrecruiting@marchofdimes.ca

As part of its commitment to Employment Equity, March of Dimes Canada encourages applications from qualified members of the four designated groups: women, aboriginal peoples, persons with disabilities, and visible minorities. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), March of Dimes Canada will provide



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Internal Job Announcement
Poste Vacant Interne

accommodations to job applicants with disabilities throughout the recruitment process. If you require any accommodations, please notify us and we will work with you to meet your needs.