



## Job Posting – Test Administrator/Psychometrist

### About Vocational Pacific Ltd.

Vocational Pacific is a well-established private practice offering vocational assessments, vocational rehabilitation counselling, and personal counselling. We respect each client as an individual with a unique combination of needs and abilities. It is our purpose to help each individual toward a career path that would be most rewarding and best suited to them.

### Job Description

We are seeking a part-time test administrator/psychometrist to administer and score a variety of standardized tests measuring intellectual capacity, occupational aptitudes, academic achievement, vocational interests, mood inventories, and psychosocial risk factors for disability. This position involves working primarily with adults and older adolescents, many of whom are facing physical, cognitive, and/or psychological adversity. Training and supervision will be provided to ensure working familiarity with the administration and scoring of standardized tests used for the purpose of vocational assessment.

### Ideal Candidate

You have excellent interpersonal skills and the ability to build rapport and engage with a broad range of individuals from various socio-economic and cultural backgrounds. You can communicate instructions well and you have an eye for details.

Completion of a graduate-level psychological assessment in counselling course is required. It would be an asset if you have experience or interest in working with people with disabilities.

### Other Considerations

- Our work is conducted in person in an indoor office environment.
- Prolonged sitting is required.
- We offer a competitive wage and a flexible work schedule.
- Our office is located in Kitsilano.

### COVID-19 Protocols

The health and safety of our employees, candidates, and clients are a top priority. COVID-19 protocols adhering to all public health orders are in place. Health professionals, including mental health professionals, seeing or providing services to clients will be required to be fully immunized.



*Vocational Pacific Ltd.*

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### Applications

If you are interested in this position, please send your resume, cover letter and a copy of your unofficial transcript to Crystal Wong at [cwong@vocationalpacific.ca](mailto:cwong@vocationalpacific.ca). Please include your availability in your cover letter.

We thank all applicants for their interest in applying. Please note only candidates selected for an interview will be contacted.