

ICVE Vocational Evaluation Rubric

Addressed informed consent
Purpose of referral/Referral Questions are identified
The assessment process was sensitive to cultural, linguistic, ethnic, and other personal considerations
As evidenced by the assessment plan, the informed consent form and/or direct quotes from the consumer, the participation and input of the individual was included throughout the process, particularly during each of the following activities: <ul style="list-style-type: none"> • determining the purpose of the assessment • conducting an initial interview • developing and modifying the individual assessment plan • reviewing, discussing, and documenting results • accommodations and assistive devices provided • making recommendations
Work history, duration, duties (if available), reason for leaving position
Educational background
Medical/disability restrictions, implications
Personal/social background
List tests used and description
Work Samples or other work techniques (e.g., situational assessment, on-the-job evaluation) used and description
Accommodations, modifications or assistive technology needs are addressed
Test results/analysis (i.e. are test results different from demonstrated) comparison to other sources/consistent to background/discrepancy between tests and between work history and test results
Observations of persons' behavior during assessment, including work samples/work trials
Suitable Occupations are determined based on analysis of assessment results, disability-related considerations, client interests/preferences, labour market considerations, and background (i.e. as related to factors such as criminal record, transportation, etc.) using professional judgement.
Alternative recommendations were given, when appropriate.
The background information and collected data support the recommendations.
Referral questions are answered.
The report is written in a positive tone and is person-centered.
Consistency, spelling, grammar etc.
The information was presented in a manner that was clearly understandable.
Report was completed in a timely manner